

ATTACHMENT A – Category 1 - Clothing
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

Category 1 - Clothing

RFP#: 22-69035

DUE DATE: 9/9/2022 by 3:00 Pm ET

TOTAL BID AMOUNT: \$939,187.92

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Cristina Foods, Inc.		Contact Person: Cesar Dovalina	
Address: 4555 S. Racine Ave. Chicago, IL 60609		E-mail: CDovalina@cristinafoods.com	
Sub-Contract Amount: \$97,018.11		Telephone Number: 312 829-0360	Fax Number:
Sub-Contract Percentage of Total Bid: 10.33%		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract</u> : Cristina Foods will provide warehousing and distribution services for clothing merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.			

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract</u> :	
Provide approximate dates when Sub-Contractor will perform on this project:			

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
Fax Number
LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

☐ Please check if additional forms are attached.
Page _____ of _____

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

ATTACHMENT A – Category 2 - Electronics
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

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Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM
Category 2 - Electronics

RFP#: 22-69035

DUE DATE: 09/09/2022 by 3:00 PM ET

TOTAL BID AMOUNT: \$1,242,839.60

X MBE Firm WBE Firm Company Name: Cristina Foods, Inc. Address: 4555 S. Racine Ave. Chicago, IL 60609 Sub-Contract Amount: \$124,905.38 Sub-Contract Percentage of Total Bid: 10.05%		Contact Person: Cesar Dovalina E-mail: CDovalina@cristinafoods.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone Number: 312 829-0360</td> <td style="width: 50%;">Fax Number:</td> </tr> </table> Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Cristina Foods will provide warehousing and distribution services for electronics merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	Telephone Number: 312 829-0360	Fax Number:
Telephone Number: 312 829-0360	Fax Number:			
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.				

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm Company Name: Address: Sub-Contract Amount: Sub-Contract Percentage of Total Bid:		Contact Person: E-mail: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone Number: ()</td> <td style="width: 50%;">Fax Number: ()</td> </tr> </table> Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	Telephone Number: ()	Fax Number: ()
Telephone Number: ()	Fax Number: ()			
Provide approximate dates when Sub-Contractor will perform on this project:				

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
Fax Number
LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

☐ Please check if additional forms are attached.
Page _____ of _____

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

ATTACHMENT A – Category 3 - Food
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

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STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM
Category 3 - Food

RFP#: 22-69035

DUE DATE: 09/09/2022 by 3:00 PM ET

TOTAL BID AMOUNT: \$31,165,525.72

X MBE Firm WBE Firm Company Name: Cristina Foods, Inc. Address: 4555 S. Racine Ave. Chicago, IL 60609 Sub-Contract Amount: \$3,172,650.52 Sub-Contract Percentage of Total Bid: 10.18%		Contact Person: Cesar Dovalina E-mail: CDovalina@cristinafoods.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone Number: 312 829-0360</td> <td style="width: 50%;">Fax Number:</td> </tr> </table> Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Cristina Foods will provide warehousing and distribution services for food merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	Telephone Number: 312 829-0360	Fax Number:
Telephone Number: 312 829-0360	Fax Number:			
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.				

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm Company Name: Address: Sub-Contract Amount: Sub-Contract Percentage of Total Bid:		Contact Person: E-mail: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone Number: ()</td> <td style="width: 50%;">Fax Number: ()</td> </tr> </table> Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	Telephone Number: ()	Fax Number: ()
Telephone Number: ()	Fax Number: ()			
Provide approximate dates when Sub-Contractor will perform on this project:				

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
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LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

ATTACHMENT A – Category 4 - Footwear
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

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STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM
Category 4- Footwear

RFP#: 22-69035

DUE DATE: 09/09/2022 by 3:00 PM ET

TOTAL BID AMOUNT: \$883,066.76

X MBE Firm WBE Firm		
Company Name: Cristina Foods, Inc.	Contact Person: Cesar Dovalina	
Address: 4555 S. Racine Ave. Chicago, IL 60609	E-mail: CDovalina@cristinafoods.com	
Sub-Contract Amount: \$88,306.68	Telephone Number: 312 829-0360	Fax Number:
Sub-Contract Percentage of Total Bid: 10.00%	Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Cristina Foods will provide warehousing and distribution services for footwear merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.		

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm		
Company Name:	Contact Person:	
Address:	E-mail:	
Sub-Contract Amount:	Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:	Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	
Provide approximate dates when Sub-Contractor will perform on this project:		

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
Fax Number
LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

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Page _____ of _____

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**ATTACHMENT A – Category 5 – Health & Beauty
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM**

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Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
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- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
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MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

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STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

Category 5- Health & Beauty

RFP#: 22-69035

DUE DATE: 09/09/2022 by 3:00 PM ET

TOTAL BID AMOUNT: \$2,738,455.14

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Cristina Foods, Inc.		Contact Person: Cesar Dovalina	
Address: 4555 S. Racine Ave. Chicago, IL 60609		E-mail: CDovalina@cristinafoods.com	
Sub-Contract Amount: \$273,845.51		Telephone Number: 312 829-0360	Fax Number:
Sub-Contract Percentage of Total Bid: 10.00%		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Cristina Foods will provide warehousing and distribution services for health & beauty merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.			

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	
Provide approximate dates when Sub-Contractor will perform on this project:			

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
Fax Number
LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

☐ Please check if additional forms are attached.
Page _____ of _____

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

ATTACHMENT A – Category 6 – Misc.
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

Category 6 – Misc.

RFP#: 22-69035

DUE DATE: 09/09/2022 by 3:00 PM ET

TOTAL BID AMOUNT: \$404,356.34

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Cristina Foods, Inc.		Contact Person: Cesar Dovalina	
Address: 4555 S. Racine Ave. Chicago, IL 60609		E-mail: CDovalina@cristinafoods.com	
Sub-Contract Amount: \$41,770.01		Telephone Number: 312 829-0360	Fax Number:
Sub-Contract Percentage of Total Bid: 10.33%		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Cristina Foods will provide warehousing and distribution services for miscellaneous merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.			

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	
Provide approximate dates when Sub-Contractor will perform on this project:			

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
Fax Number
LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

☐ Please check if additional forms are attached.
Page _____ of _____

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

ATTACHMENT A – Category 7 – Office Supplies
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

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If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

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The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

Category 7 – Office Supplies

RFP#: 22-69035

DUE DATE: 09/09/2022 by 3:00 PM ET

TOTAL BID AMOUNT: \$202,399.38

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Cristina Foods, Inc.		Contact Person: Cesar Dovalina	
Address: 4555 S. Racine Ave. Chicago, IL 60609		E-mail: CDovalina@cristinafoods.com	
Sub-Contract Amount: \$20,442.34		Telephone Number: 312 829-0360	Fax Number:
Sub-Contract Percentage of Total Bid: 10.10%		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Cristina Foods will provide warehousing and distribution services for office merchandise to Union Supply for delivery to ICI in Plainfield, IN. This partnership is valuable to the scope of the contract because it allows us to have a reliable vendor to provide replenishment stock quickly for fast moving items.	
Provide approximate dates when Sub-Contractor will perform on this project: Services will commence upon award of the contract to Union Supply and will continue for the duration of the contract.			

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	
Provide approximate dates when Sub-Contractor will perform on this project:			

Union Supply Group, Inc
Respondent Firm
2500 Regent Blvd.
Address
Dallas, TX 75261
City/State/Zip Code
L.D. Hay
Representative
September 9, 2022
Date

469-957-5685
Telephone Number
562-361-4805
Fax Number
LDHay@unionsupplygroup.com
Email Address

Authorizing Signature
L.D Hay, Executive Vice President
Printed Name and Title

☐ Please check if additional forms are attached.
Page _____ of _____

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.